OFFICER KEY DECISION

The following decision was taken on 4th October 2019

Officer taking the decision: 4th October 2019

Date notified to all Members: 4th October 2019

End of the call-in period is midnight on: Friday 11th October 2019

This decision can be implemented from: Monday 14th October 2019

Present: Tom McCourt, Interim Corporate Director of Environment & Sustainable Transport
         Dave Adams, Transport Manager
         Joy George, Democratic Services

1. REPORT TITLE

Future Delivery of Grounds Maintenance (Vehicles)

2 DECISION TAKEN

The Interim Corporate Director of Environment & Sustainable Transport agreed:

i) That Trust Ford & Renault UK, using the recommended lease company which would be tendered through our finance broker (Link Asset Services) should be awarded the contract based on the MEAT criterion as per the terms and conditions of the TPPL Framework HCC1811097 in accordance with EU procurement rules and treaty principles and the Council’s Contract Standing Orders (CSO). The Lot 2 call-off contract for the purchasing of vehicles that are required for the insourcing of ground maintenance. The contracts will commence 06/01/2020 and expire 05/01/2025, and cost £830,000 over the contract length.

ii) The award to order & through the finance broker (Link Assets Services), organise the leasing of vehicles (with finance) required for the insourcing of Grounds Maintenance, that commences on the 11th January 2020

iii) To note that current vehicle lead times are 16 to 20 weeks; there will be an additional 4 weeks for body builds to the vehicles.
3. **REASONS FOR DECISION**

On the 5\textsuperscript{th} March 2019 Cabinet granted approval for the procurement of the vehicles, plant and equipment necessary for the delivery of the grounds maintenance and associated services, which is being insourced on the 11\textsuperscript{th} January 2020. Approval was granted to procure through an existing framework using TPPL (The Procurement Partnership).

4. **ALTERNATIVES CONSIDERED AND REJECTED**

Vehicle hire was possible, but the cost would be estimated as double the Lease Option.

5. **OTHER MATTERS DISCUSSED**

None other than to note that the decision was urgent by virtue of:

The specification of the new fleet had only recently been confirmed. There were currently extended lead times by manufacturers, as a result of the current uncertainties within the market. It might be hard to achieve the target date of 11\textsuperscript{th} January 2020 if the vehicle orders were not placed now.

If orders were placed within 10 days the risk would be reduced.

6. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

None

7. **IF EXEMPT, REASON FOR EXEMPTION**

None

8. **DIRECTOR RESPONSIBLE FOR IMPLEMENTATION**

Interim Corporate Director of Environment & Sustainable Transport

Signed decision attached
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General Exception (Reason for Urgency):

The reason for the urgency is that the specification of the new fleet has only recently been confirmed. There are currently extended lead times by manufacturers, as a result of the current uncertainties within the market. It may be hard to achieve the target date of 11th January 2020 if the vehicle orders are not placed now.

If orders are placed within 10 days the risk would be reduced. Current Lead Times for vehicle chassis is 16 to 20 weeks and then 4 weeks for bespoke body build, (potentially 24 weeks in total for delivery). Grounds Maintenance commencement 11th January 2020.

\[\text{[Signature: \text{Tom McCourt}}}\]
\[\text{(Interim Director Environment \\
 & Sustainable Transport)}\]

\[\text{4/10/19 \text{\underline{Agreed}}]}\]
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