
ADVICE TO MEMBERS ON DECLARATIONS OF INTEREST

1. Do you have a *personal interest* in any matter on the agenda?

You will have a personal interest if (for example):-

- a. The report relates to something, which you have already registered on the Register of Interests. The Register of Interests will include your employment; business; corporate bodies (companies) in which you have shares (with a nominal value over £25k or 1:100 of the share capital); contracts with the Council; paid directorships; land or property in which you have an interest (includes freehold, leasehold, tenancy or licence over 28 days) or any partnership or company in which you are involved, or
- b. A decision on the matter may be regarded as affecting your well being or that of a friend or relative of yours to a greater extent than it will affect the well-being of others living/working in the Borough.

Note: A decision on the matter may be regarded as affecting the well being of one of the following; you; or your relative or your partner, or any employment/ business/ partnership/ Directorship/ company in which you or they have a share (exceeding £5k), bodies where you represent the Council, other public bodies, charity, bodies whose purpose is to influence the Council or Trade Unions or professional association.

2. If you have a *personal interest*

You should state this at the beginning of the meeting (or as soon as you realise you have one during the meeting). You need to state the item the interest relates to, the nature of the interest (i.e. that it is personal) and why you have a personal interest (i.e. what facts give rise to the interest).

You may stay throughout the meeting and take part in the item unless the interest is also prejudicial.

3. When will a Member's *personal interest* also be *prejudicial*?

A personal interest will be prejudicial when the interest is such that it may reasonably be regarded by the public as significant enough that it is likely to prejudice judgement of the public interest.

However, it may not be prejudicial if it arises because of your involvement in another public authority, or any body to which you have been appointed by the Council, or the housing functions of the Council where you are a tenant/leaseholder (provided you are not in arrears of rent/service charge and the decision does not relate directly to your property); or the decision relates to school meals, travel, etc and you are a parent/governor at a school (unless your child attends that school); or the matter relates to Members' allowances. In these cases Members should consider whether there are any other facts which would still warrant you declaring the interest as prejudicial.

4. If your *personal interest* is also *prejudicial*

The Member must state that as well as personal the interest is prejudicial and at the point the item is discussed should leave the room.

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- **Declare it**
- **Give details of its nature**
- **Complete the form below**
- **Pass the form to the Committee Clerk or Monitoring Officer.**

Any Member requiring further advice before the meeting should contact the Monitoring Officer

Contacts:

**Helen Sidwell (Monitoring Officer) – 020 8430 3280
(E-mail: helen.sidwell@newham.gov.uk)**

Name:	
Item to which your interest relates:	
Nature of personal interest (details)	
If the interest is prejudicial please state this and ensure you leave the room at the point it is discussed.	